



It starts with Scouts.

SCOUTS CANADA – WHITE PINE COUNCIL
VOLUNTEER POSITION DESCRIPTION
COUNCIL COMMISSIONER

- Accountable To:** National Commissioner Scouts Canada
- Term:** Appointed annually by the National Commissioner via the Public Appointments Process. The Council Commissioner shall not hold this position for more than three (3) consecutive terms, each term being for one year as per By-Law, Policies and Procedures.
- Time required:** 40-50 hours per month (on average), 3 to 4 weekends per year.
- Scope of Position:** The Council Commissioner is responsible for partnering with the Executive Director and Council Youth Commissioner to achieve Scouts Canada's strategic goals-membership growth, program quality, volunteer support, safe scouting and group capacity Together, the Council "Key 3" oversees the implementation of the Scouts Canada Strategic Plan to ensure more young people have the opportunity to engage in safe youth led scouting adventures.

Responsibilities: In order to be successful, the Council Commissioner needs to be deeply committed to our model of shared leadership — partnering with professionals and young people to make all key decisions for the program side of the Council.

- Ensure the Council Business Plan is consistent with Scouts Canada's Strategic Plan and being achieved
- Ensure that all Council volunteers receive the support necessary to perform their roles.
- Promote effective communications throughout the Council Chair the Council Management Team
- Ensure compliance with all Scouts Canada's Bylaws, Policies and Procedures.
- Represent the Council as a member of the National Service Team at meetings, conferences and calls, as scheduled.
- Be committed to the implementation of the Canadian Path, with emphasis on the Four Key Elements

Typical roles and/or responsibilities may include but are not limited to:

Membership Growth:

- Provide a climate and an attitude that expects growth and ensure that opportunities for growth are created and provided within each Area.

Council Leadership:

- Selectively recruit, appoint and orient Area Commissioners and other volunteers of the Council Leadership Team.
- Regularly meet with Area Commissioners as part of the Council Servicing Model to provide in-person support so that they are able to deliver on Scouts Canada's brand promise and offer consistently high quality safe programs that exceed the Program Quality Standards.
- Provide feedback to Area Commissioners and Council team members, identify development needs and provide opportunities for further leadership development where required.
- Be a catalyst for youth input and involvement at the Council level and ensure appropriate involvement of youth at all levels of Council operations.
- Ensure due emphasis is placed on risk management with a focus on member safety including the health and safety of members through compliance with Volunteer Screening Policies set by Scouts Canada.

SCOUTS CANADA - SHINING WATERS COUNCIL
VOLUNTEER POSITION DESCRIPTION
COUNCIL COMMISSIONER

Volunteer Support Strategy:

- Ensure effective in person support is being provided to all volunteers in the Council resulting in achievement of the Volunteer Support Strategy outcomes
- Ensure that the Volunteer Support Strategy process is effectively managed in each Area
- Identify the developmental needs of volunteer members within the Council and provide opportunities for appropriate development.
- Be a catalyst for the Outstanding Service and the Milestone Recognition Program for members within the Council.

Communications:

- Represent the Council as a member of the National Service Team and provide reports as requested by National office or Council
- Ensure that there is an effective flow of accurate and timely information regarding all Scouting matters, including procedure and policy changes.
- Develop positive working relationships with the Council, the Area Commissioners, Scout volunteers and the community at large.

Qualifications:

The ideal candidate will have:

- Demonstrated leadership, management, problem solving, delegation and decision making skills;
- Proven ability to inspire confidence, team effort and leadership in others
- Effective interpersonal and excellent communication skills;
- An upbeat positive attitude that will encourage a climate favourable for growth;
- Modeled positive behaviours appropriate to Scouting;
- A strong Scouting background or equivalent volunteer experience;
- Commitment to undertake development related to their role as Council Commissioner within one year;
- Registered or ability to become an active member of Scouts Canada.

Contact Information:

Interested applicants are invited to apply no later than *January 15, 2016* to Craig Rendall the Chair of the Council Nominating Committee:

Preferably by email to: publicappts@scouts.ca

or

By mail to: Craig Rendall
Nomination Chair- White Pine Council
1345 Baseline Rd
Ottawa, ON K2C 0A7

Please forward a cover letter and a resume, indicating the relevant qualifications for this position.